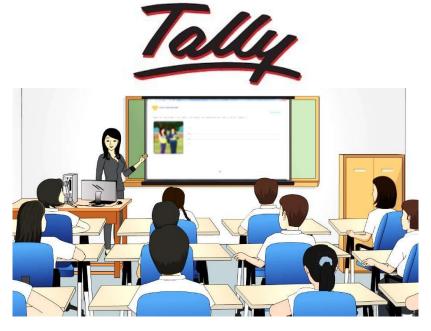
S. P. JAIN COLLEGE, SASARAM Add-on Course In

Financial Accounting Concepts





Course Code: FDC - TALLY

Duration: 45 Hours

Theory and Practical: 60 Mins Per Class

Program Co-ordinator: Dr. Shiv Kumar Rabidas

Department of Commerce

Mob. No. 8252625760

Syllabus for Financial Accounting Concepts with Tally ERP

Topics	Classes
Introduction to Financial Accounting (Theory)	01
Accounting Concepts (Manual)	08
 Types of Accounts Golden Rules for Debit/Credit Journal Entry Ledger Creation Final Accounts 	
• Tally History and Journey (Theory)	01
• Financial Accounting Basics (Theory + Practical)	02
Creation & alteration, security, Configuration of Company	02
• Creating Masters (Practical)	02
• Voucher Entry (Practical)	05
• Inventory (Practical)	05
• Payroll (Practical)	03
• TDS (Theory + Practical)	02
• Introduction to GST (Theory)	02
• Tally with GST (Practical)	02
Bank reconciliation with Tally (Practical)	02
Adjustment Entries (Theory & Practical)	02
• Cost/ Profit Centre (Theory)	01
• Printing of Ledger & Reports (Practical)	04
Shortcut Keys (Theory)	01
Total Classes:	45